



CODE OF PRACTICE

FOR FITTING LPG EQUIPMENT TO A MOTOR VEHICLE

1. AUSTRALIAN GOVERNMENT LPG VEHICLE SCHEME

The Government grant programme adds an extra level of responsibility to our normal dealings with customers – we are now receiving public funds.

LPG Australia thus encourages all industry participants to pay particular attention to our business practices – to ensure that we are trading fairly.

The Capital Grant programme is to run until 2014 – a tremendous opportunity for all involved. A fully professional industry, providing quality work and equipment, and treating customers and employees fairly, can now have a sound future.

2. BUSINESS CODE OF PRACTICE

LPG Australia recommends to all members the following practices for our businesses:

To be committed to providing value to customers through supplying the appropriate equipment, professional and safe fitting, fair pricing and fair terms of trade;

To be committed to ethical business practices and always act within the law and related guidelines (see www.accc.gov.au "Business Rights and Obligations" for detailed advice);

To create a rewarding, non-discriminatory and safe workplace for employees, and a fulfilling workplace environment

3. TECHNICAL AND INSTALLATION CODE OF PRACTICE

- (a) With the exception of industrial vehicles if it is not practical to do so, all installations and repairs must be carried out in an appropriate workshop in accordance with AS2746 and relevant statutory requirements.
- (b) All installations and repairs should be carried out by an appropriate person and/or business.
- (c) All installations and repairs shall be carried out in accordance with the current technical requirements of AS/NZS1425.
Every installation shall be of merchantable quality using appropriate components and meet the required emission standards.
- (d) For every installation, a compliance plate shall be affixed to the converted vehicle.
- (e) For every installation and repair a business must keep all records of conversions to identify:
 1. The vehicle (e.g. VIN and Registration)
 2. The date of conversion or repair
 3. The installer
 4. The equipment fitted and relevant serial numbers (e.g. cylinder)
 5. The compliance certificate or plate numberIt is a legal requirement that all records must be kept for a period of seven years.
- (f) The registered business will carry out all work in such a manner as to ensure the safety of all employees and the general public.

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